

**Marywood University Health & Safety Committee Minutes**

Place: Upper Campus Tour

Date: July 13, 2010

Time: 9:00 AM

Present: Nancy Gibbons, Theresa Naro, Mike Finnegan, Len Herman, Jerry Moskalezak, Ernie Mengoni, Lori Swanchak, Lou Twardzick Myron Marcinek, Matt Povse,

Excused: Linda McDade, Prashanta Priest,

Absent:

<b><u>Agenda Item</u></b>	<b><u>Discussion</u></b>	<b><u>Recommendations/Actions</u></b>
1. Meeting opened	9:35 a.m.	
2. Minutes reviewed/approved/ correct.	June minutes approved	
3. Old Business	<ul style="list-style-type: none"> <li>• Pedestrian crossing sign on University Ave between Loughran Hall and Healthy Family Center.</li> <li>• Stop sign at College Ave</li> <li>• Issue of the supporting base of Campus Map needing to be fixed and updated has been brought to the attention of Mark Burns.</li> </ul>	<ul style="list-style-type: none"> <li>• Area will be tested to ensure that with the sign there is enough room for cars to pass in both directions. If the room is available a sign will be purchased.</li> <li>• This has been addressed with Scranton Chief Elliott, the holdup is on their part</li> </ul>
4. New Business	<ul style="list-style-type: none"> <li>• Steps from Loughran Hall to Upper Parking lot have been addressed with Mark Burns</li> </ul>	<ul style="list-style-type: none"> <li>• Will be addressed with Mark Burns</li> </ul>
5. Next fire drill	<ul style="list-style-type: none"> <li>• TBA</li> </ul>	<ul style="list-style-type: none"> <li>• Mike will advise time and date</li> </ul>
6. Review of accident/incident records	<ul style="list-style-type: none"> <li>• Prashanta was absent. No accident reports were reviewed</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
7. Next meeting/inspection	<ul style="list-style-type: none"> <li>• August 17, 2010 9:00am</li> </ul>	<ul style="list-style-type: none"> <li>• New Woodlands residents halls</li> </ul>
8. Open forum	<ul style="list-style-type: none"> <li>• It was addressed that there should be a reformation of the accident review sub committee, to be able to review accidents within 24 hours of the occurrence</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
9. Adjournment	10:00 a.m.	

Cc: Joseph X. Garvey, Wendy Yankelitis, Gordon Smoko, Joe McCormack,

Respectfully submitted by: Theresa Naro